

**Jobs and Opportunities Fair 2024**

**Exhibitor Booking Form**

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| --- | --- |
| **Organisation** |  |
| **Contact Name** |  |
| **Job title**  |  |
| **E-mail** |  |
| **Telephone** |  |
| **Address** **(for invoicing purposes)** |  |
| **Purchase Order Number** (if required to be quoted on invoice) |  |

Please select package:

|  |  |  |
| --- | --- | --- |
| **Package** | **Cost plus VAT at 20%** | **Please confirm**  |
| MATs and colleges | £475 |[ ]
| Individual academy schools | £225 |[ ]
| LA maintained schools | £225 |[ ]

Bookings will be confirmed within 7 days of receipt. An invoice for the full cost of the chosen package will be raised within 30 days of receiving this signed booking form. No refunds will be given in respect of cancellation by exhibitor unless the exhibitor package is subsequently resold.

Signed……………………………………………………. Date…………………………

Please email completed forms to teachportsmouth@portsmouthcc.gov.uk