



LA EDUCATION LINK COORDINATORS

To provide information, guidance, challenge and support to schools with a key focus on ensuring the right processes and practice are in place on a multi-agency basis to improve outcomes for children and their families

KEY RESPONSIBILITIES:

- To ensure that schools and the local authority have a shared view of the vulnerable children on the school roll
- To further improve the working relationships between schools, Children's Social Care, the Prevention and Early Help service, health services and the wider network
- To be an allocated point of contact that school can call to talk through individual cases for information and guidance
- Promote completion of an 'early help assessment' and the lead professional role where the need is identified
- Promote multi-agency working and effective working relationships
- Support step-down and step-across of cases to another lead professional

Aid and facilitate communication between professionals

Empower, guide and share knowledge

Facilitate problem solving

Ask questions and be curious

Be child centered in approach

LINK COORDINATORS ARE ABLE TO:

- Share names of lead professionals for a child and contact details of LP
- Share knowledge on local services available to support children and families
- Discuss pupils that school have concerns about, offer exploratory conversations and provide guidance on next steps to take
- Advise on early help processes and completion of paperwork
- Support schools to have an overview of cases stepped down to school as lead professional
- Advise on local training offer available to staff

LINK COORDINATORS ARE NOT ABLE TO:

- Make safeguarding decisions, all safeguarding concerns MUST go through the MASH
- Complete referrals on a schools behalf for early help or social care or other services
- Offer case supervision - all supervision should be via usual school process
- Share sensitive details of why a case is open to early help or social care - this should be discussed with the lead professional
- Contact professionals on a schools behalf

CONTACT DETAILS

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