**Embedding Early Help for vulnerable young people in education**

School identifies a vulnerable young person who is at risk of poor school attendance, exclusions, poor attainment, potentially needing a change of provision, or needing assessment of special educational needs

Relevant referral/notification to then be completed which must be accompanied by evidence of support put in place, **including the Early Help Assessment (EHA)**, plans and reviews, Pastoral Support Plans (PSP) and Individual Behaviour Plans (IBP). For advice and support regarding this process please contact [exclusions@portsmouthcc.gov.uk](mailto:exclusions@portsmouthcc.gov.uk) / [sen.education@portsmouthcc.gov.uk](mailto:sen.education@portsmouthcc.gov.uk)

Child or young person for whom a Tier 3 (Early Help and prevention) or Tier 4 (Social Care) service is required. An interagency referral form should be completed (www.portsmouthscb.org.uk)

Child or young person for whom you are considering making a request for an education, health and care needs assessment

Child or young person who has reached the threshold for attendance intervention

Child or young person for whom consideration is being given to agreeing a reduced timetable

Child or young person who school think may transfer under the Fair Access Protocol or who is believed may require Alternative Provision on a dual registered basis

If progress is not made through the 'Early Help' process, families can be referred for the following requests. Where a child needs to be considered urgently for child protection intervention, inter agency referral can and should be made at any time

School considers:

* Conversation with child and family around young person's needs
* SEN Support Plan as necessary
* Individual Behaviour Plan as necessary (If behaviour related)
* Pastoral Support Plan
* **Early Help Assessment, Plan and reviews (except when already open to Social Care or Early Help) (**[**www.portsmouthscb.org.uk**](file:///C:\Users\536eopr\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\DTQM92XM\www.portsmouthscb.org.uk)**)**

**Early Help Assessment** to be completed and sent to [pccraduty@portsmouthcc.gcsx.gov.uk](mailto:pccraduty@portsmouthcc.gcsx.gov.uk) or upload to [SSE](https://sse.portsmouth.gov.uk/) (path: Documents>Other Vulnerable Groups>Early Help) , school undertake role of lead professional, hold regular review meetings and monitor progress against the plan. The whole family's wider needs must be considered in the context of the child/young person. The family's progress will be monitored against the 'Troubled Families' outcomes (see guide below), if sustained progress is made then the local authority will be able to claim additional funding to support early help services. The Lead professional is able to access additional support and advice on a case from the '[Think Family Mentors](https://www.portsmouth.gov.uk/ext/learning-and-schools/pre-school/childrens-centres)' via MASH on 023 9268 8793.

  